**Earls Barton Neighbourhood Plan Project Team**

**Meeting: Thursday 31 January 2013**

**Venue: Earls Barton Fire Station**

**Attendees:** Peter Wright (Chair Project Team), James Wilson (Project Manager),

Martin Cahill, Mike Nichols, A Rozzier, C Shaw, Rosie Smart (Clerk to Earls Barton Parish Council)

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| **Item** | **Subject** | **Action** |
| 1. | **Apologies for Absence:**  Ron Sheffield & Jackie Wright |  |
| 2. | **Review of last minutes:**  The minutes for the meeting held 29 November 2012 were agreed, subject to the following points:  Point 2 – it has been confirmed by BCW that they will be keeping the New Homes Bonus in their general funds.  Point 5 – EBPC responded to the CIL consultation  Point 6 – should say “stakeholders” not “shareholders” |  |
| 3. | **Feedback from Earls Barton Parish Council:**  EBPC have agreed to continue supporting the Neighbourhood Plan and have allocated £10,000 in the precept towards the ongoing costs. |  |
| 4. | **Review of Events & Consultation:**  The event held in November had a low turn out. The drop in session was more successful. A good response has been received from the questionnaire – approx 20% return. Currently, Option 2 (North of EB) is most popular. RSmart raised concerns over discrepancies caused by residents answering the question regarding “options” in the “objectives” box. It was agreed that this would not effect the outcome of the options question and residents would have further opportunity to review the objectives as part of the Draft Plan consultation. Parking is the number 1 issue of concern, with schools in second. It was agreed that the report on the consultation should pick out the top 5 issues. It should also explain why some of the “option 4” suggestions are not viable. Next step to take a recommendation to EBPC to work on a draft plan based on preferred option of the majority of those who returned the consultation. | PW/RSmart |
| 5. | **Core Spacial Strategy – Housing Targets:**  At a meeting held with BCW it was stated that the minimum housing target needs to be inline with the emerging CSS. 105 dwellings is the minimum supported by the Housing Needs Survey. The Joint Planning Unit now want to include a figure for principle villages in the rural area in the emerging plan. BCW calculate the minimum figure for Earls Barton to be 300. It was agreed that a letter should be sent to Andrew Longley at the Joint Planning Unit lobbying for 250 homes for Earls Barton, as supported by the most recent residents consultation. | JW |
| 6. | **Stakeholders Meetings:**  Abbey Medical Centre have confirmed that the EB surgery is to remain open, but on a limited service. A meeting has been arranged with Earls Barton Medical Centre. PW will talk to George Blackwell to arrange a meeting with Wellingborough Homes as we will need more information regarding their portfolio in EB as the plan progresses. A feasibility study is being carried out on both schools to explore increasing capacity. MN to supply a list of local businesses for a Business Survey. | PW/MN |
| 7. | **Funding Announcement CIL:**  It has been confirmed that communities with a Neighbourhood Plan in place will receive 25% of CIL value as opposed to 10% (capped) for those without. |  |
| 8. | **Next Steps:**  JW to continue with background work and evidence base – pulling together documents. Links to be put on the website. An Issues Report will be put together to look at the impacts on EB. The Sustainability Appraisal will look at and demonstrate the best options for EB. The Strategic Environmental Assessment will look at the surrounding areas, including the gravel pits and SSSI’s. A Transport Assessment will look at parking and traffic issues and how they can be solved.  It was noted a planning application is imminent for Butchers Yard, High Street. RSmart to chase up Jim Whiting at NCC regarding the current situation regarding the restricted parking request.  It is hoped a meeting with the landowners of Option 2 can be arranged towards the end of February. | JW  RSmart  PW |
| 9. | **Any Other Business:**  An upgrade of the documents on the website is being arranged. PW is in talks with John Campbell and Paul Bell regarding Wellingborough North and the need to unlock the land supply to increase the housing numbers for BCW. The next article for Barton Today will centre around the feedback from the consultation. JW to collate. | PW  JW |
| 10. | **Date of Next Meeting:**  To be agreed |  |