**Earls Barton Neighbourhood Plan Project Team**

**Meeting: Tuesday 24 September 2013**

**Venue: Earls Barton Fire Station**

**Attendees:** Robert Gough (Chair Project Team), James Wilson (Project Manager),

Martin Cahill, Mike Nicols, Andrew Rozzier, Chris Shaw, Rosie Smart (Clerk to Earls Barton Parish Council), Colin Wells

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| **Item** | **Subject** | **Action** |
| 1. | **Apologies for Absence:**  David Lewis |  |
| 2. | **Review of last minutes:**  The minutes for the meeting held 3 September 2013 were agreed. |  |
| 3. | **Review of Present Position re Submitted Applications:**  Objections from the EBPC and the Neighbourhood Plan Projec Group have been submitted to both the Bowbridge application to the back of Thorpe Road and Redrow application to the east of Station Road. No written confirmation has been received from BCW that both applications, along with the David Wilson Homes application, will be dealt with at one Planning Committee meeting. JW to chase this up. RSmart has requested a meeting with John Campbell regarding the support BCW can offer in fighting off speculative development whilst the Neighbourhood Plan is being worked on. | JW |
| 4. | **Review Progress of David Wilson Homes Proposals for Grange Site:**  DWH have met with BCW planners who seem broadly favourable to the plan. DWH expect to submit their planning application by the end of the week. JW to draft a letter from the Neighbourhood Plan Project Group in support of the application. JW and Bob Entwistle are meeting with EBPC solicitors (Hewitsons) next week regarding negotiation Heads of Terms with DWH, including whether the ground allocated for sports will be transferred to EBPC freehold or leasehold and the allocation of a Community Hall/Hub, which was not included in the plans presented at the public exhibition. JW to draft a letter with a list of expectations to send to DWH. JW and RSmart met with the owner of Jazolo regarding the land owned by them. If that could be incorporated into the scheme and allocated for employment use, this means the DWH land allocated for employment could have alternative uses such as allotments, play area. Ask DWH for feedback from the exhibition. | JW/BE  JW/Steering Group  JW |
| 5. | **Neighbourhood Plan Consultation Leaflet & Drafting Policies:**  Barton Today will be delivering the consultation documents and prepaid envelope with their October issue. The closing date for the consultation is 15 October. The consultation will be beneficial as it will show we are moving in the right direction and focussing on the correct site and policies. JW looking to develop the draft plan and policies once the consultation is complete. No community event to be arranged around consultation. |  |
| 6. | **Locality Meeting & Support:**  JW and RSmart met with Rachel Hodder of Locality, who has agreed to help with reviewing the documents for the Neighbourhood Plan. There will be a cut down and simplified Sustainability Appraisal with a set criteria to measure all proposed sites against. This will provide evidence of how the preferred site was identified and why it is the best option. £6300.00 of the £7000.00 Locality Grant has been received. |  |
| 7. | **Changes to Website – Review Information to be posted:**  AR reported that 3 times more people looked at the website this month than in the previous month. The two most popular searches were “Redrow” and “Neighbourhood Plan” with 90% of visitors downloading pdf documents. It was agreed that it would be beneficial to put on pictures and information of the Project Group members. These should be emailed to JW to pass to AR. | ALL |
| 7. | **Any Other Business:**  RSmart to spoke at BCW Resources Committee on 18 September regarding housing numbers in Borough. The Resources Committee resolved to instruct officers to begin negotiations to unlock land required to move forward with Wellingborough North.  JW responded to the Joint Planning Unit Interim Housing Figures Consultation. | JW/RSmart  RSmart |
| 8. | **Date of Next Meeting:**  Tuesday 8 October 2013 |  |