**Earls Barton Neighbourhood Plan Project Team**

**Meeting: Tuesday 19 November 2013**

**Venue: Earls Barton Fire Station**

**Attendees:** James Wilson (Project Manager), Mike Nicols, Rosie Smart (Clerk to Earls Barton Parish Council), Colin Wells

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| **Item** | **Subject** | **Action** |
| 1. | **Apologies for Absence:**  Robert Gough, Andrew Rozzier, Chris Shaw |  |
| 2. | **Review of last minutes:**  The minutes for the meeting held 24 September 2013 were agreed. |  |
| 3. | **Update of Rural Workshop with BCW:**  The workshop was held between the Borough Council of Wellingborough, North Northamptonshire Joint Planning Unit and Parish Councils. It was held to put forward 4 options for housing figures for rural areas in the Borough. Option 1 (allocating 250 homes to Earls Barton) was the preferred option of EBPC, but it was agreed that the urban extensions of Wellingborough should be the priority. |  |
| 4. | **Update on Negotiations with DWH Application:**  The next meeting with DWH is to be held on Thursday 21 Nov to discuss the layout and proposed funding. A meeting was held with the Planning Officer at BCW and a wish list has been provided by JW to compare to the viability of the scheme and assist negotiations. There is a possibility that some of the business land could be reassigned for allotments. |  |
| 5. | **Consultation Results and Neighbourhood Plan Draft Policies:**  Approximately 250 responses were received to the consultation with 88% in favour of the Neighbourhood Plan. JW circulated the draft policies and structure of the plan. |  |
| 6. | **Timetable for Neighbourhood Plan and Inputs – Formatting and Printing Issues:**  JW agreed that the process was stalled by the need to wait for the recent consultation results and some quality time needs to be dedicated to it. He is confident that he will be able to format the plan by the end of the year to go out to consultation with the draft Plan early 2014 (Jan). JW to check that the EB residents consultation can be less than the 6 weeks stipulated for the Local Planning Authority Statutory Consultation. JW to also check with Planning Officers when appeals would be expected on any of the plans currently in the pipeline, if refused or non-determination, to check against the N/Plan timescale. CW to ask Kerry Wills to help with the formatting of the plan. Also start getting quotes for the printing, think about how many copies required (1 per household too costly) and discuss how to make copies available to the general public as well as having the draft plan available to read on the website. JW to look at what other Neighbourhood Plan areas have done. Also think about holding a Community Event to promote the draft plan consultation. | JW  JW  CW  JW |
| 7. | **Meeting with BCW – Applications/Capital Programme:**  A meeting is being held with John Campbell, Chief Exec of BCW on 4 December. The EBPC request for funding through the Capital Programme has been refused and this will be raised at the meeting with John Campbell. RSmart to send a letter to the Leader of the Council expressing disappointment at this outcome. | JW/RG/RSmart  RSmart |
| 8. | **Further Meeting with NCC & Schools:**  Further meeting to be held 3 December – JW/RG/RSmart to attend. Schools want to remain as 2 separate bodies rather than merging | JW/RG/RSmart |
| 9. | **Changes to Website – Review of Information to be Posted:**  RSmart has sent Andrew Rozzier copies of all 2013 minutes to add to the website. |  |
| 10. | **Any Other Business:**  Brief discussion regarding the new Redrow application that has been submitted for the land east of Station Road. |  |
| 11. | **Date of Next Meeting:**  To be arranged. |  |