**Earls Barton Neighbourhood Plan Project Team**

**Meeting: Tuesday 15 August 2013**

**Venue: Earls Barton Fire Station**

**Attendees:** Robert Gough (Chair Project Team), James Wilson (Project Manager),

Martin Cahill, Mike Nicols, Andrew Rozzier, Ron Sheffield, Rosie Smart (Clerk to Earls Barton Parish Council), Chris Shaw, Colin Wells

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| **Item** | **Subject** | **Action** |
| 1. | **Apologies for Absence:**  Rob and Sue Struss |  |
| 2. | **Review of last minutes:**  The minutes for the meeting held 18 July 2013 were agreed. |  |
| 3. | **Review of Changes to Website & Further Information to be Posted:**  The website was changed to make it easier to use as it was difficult to find information in previous format. RSmart to email minutes to AR to add to website. AR to add a “contact us” button. All Project Group members to be given a password for access to look at website statistics. A number of further changes were suggested to AR. Website to be included as a regular agenda item. | R Smart/AR  JW |
| 4. | **Review of Last Meeting with Borough Council of Wellingborough:**  The meeting held at the end of July focussed on a presentation from DCLG. JW to pass notes and info from meeting to Project Group members. Wellingborough North to be raised at the Resources Committee meeting in September. RSmart to make representation on behalf of EBPC. | JW  RSmart |
| 5. | **Review of David Wilson Homes Proposals for “Grange” Site:**  Meeting held with developers and sports clubs on 23 July to discuss the amount of land designated for sport and leisure facilities. The Master Planners are taking on board requests from the sports clubs and putting together an indicative scheme for public exhibition in September (likely to be 13th). The next meeting with teh developers will take place on 3 September. RSmart to put together a letter for effected residents in Northampton Road, Elizabeth Way, Hornby Road and The Pyghtle explaining that development to the north is the preferred option for the Neighbourhood Plan and to see the website for survey results. | RSmart |
| 6. | **Review of Viability Testing work from Wardle Evans:**  A meeting is to be held on 22 August where the consultants will report back on their work testing the model to ensure viability. |  |
| 7. | **Update on Redrow Homes Proposals for Station Road Development:**  Currently awaiting planning application. Residents have held a meeting and formed an action group against the development. Need to look at benefits of a traffic assessment. |  |
| 8. | **Agreement on Neighbourhood Plan Policies and Consideration of Further Consultation in September/October:**  Work to continue in parallel with consultation from David Wilson Homes. JW has not yet worked on the policies but will put together a summary of where we are on the Neighbourhood Plan at present. We could then go out to consultation on the summary to ensure that we are still moving in the right direction. | JW |
| 9. | **Update on Locality and Support Proposals:**  RSmart to return Grant Acceptance Form to Locality | RSmart |
| 10. | **Any Other Business:**  RSmart advised that she has informally heard that the Irchester Appeal is being put forward for judicial review.  Proposals for a marina on Station Road were discussed but agreed that this need not be included on the Neighbourhood Plan. |  |
| 11. | **Date of Next Meeting:**  Tuesday 3 September. |  |